

Charlestown Preservation Society

Preserving the architectural heritage and quality of life of Boston's oldest neighborhood

Historic House Marker Application

A CPS historic marker is a unique way to share our architectural heritage with tourists, visitors and each other. The oval markers show the date a house was built and most of the time the name of the builder or original owner. The markers measure 9" wide x 4.5" tall and are installed on the front of your house near eye level, and installation is included in the cost of the marker. A CPS marker does not limit your ability to sell or restore your house. CPS provides these handsome bronze markers to members, with proceeds going toward donating markers to Charlestown's historic churches and public buildings. If you need help researching the history of your property, start with our guide on "How to Research Your Historic House" that can be found on our website www.CharlestownPreservation.org.

Instructions / Information. 1) Fill out the attached marker application. 2) Attach a photo of your house. 3) Include documentation showing its year of construction. 3) include a check payable to Charlestown Preservation Society in the amount of \$300.00 for members and \$325.00 for non-members (includes 1 year membership benefits to CPS. 4) Mail to CPS, PO Box 290201, Charlestown, MA 02129 by May 31, 2017.

To be eligible for a marker, your house must...

- Be at least 100 years old
- Be in good condition
- Be representative of its original architectural style
- Retain its original character

CPS reserves the right to make final determination of eligibility for a marker, construction date, and wording placement. If the exact date can't be determined, "c" for circa is placed before the date. If it's determined that your house isn't eligible for a marker we'll let you know promptly. CPS plans to amplify basic eligibility guidelines to help owners understand house documentation needs, placement issues, and what exactly "original character" means, particularly in regard to materials (wood, stone or brick) that would have been on the original house. This information can be found on the CPS website listed below. Payment Information: Please provide a check with your application. If the application is accepted, we will notify you and will deposit the check. If the application is rejected we will let you know promptly and will return your check.



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Please provide as much of the following information as you can:

House address for marker: _____

Historic House Name: _____

Year constructed: _____

Architect / Builder: _____

Architectural Style: _____

Current Uses (multi-family / SF) _____

Building Materials (siding / roof / foundation) _____

My Name: _____

My Address (if different) _____

Telephone: _____

Email: _____

Optional information for marker * _____

*Historic House name from MACRIS, Name of original owner or builder. This information cannot exceed 30 letters and spaces.

